CRESTMONT
Homeowners' Association

12400 Crestmont Blvd SW
Calgary, AB T3B 5W5
403-475-7320
admin@crestmonthall.com
www.crestmonthall.com

**Reference: Crestmont Homeowners' Association Encumbrance Fees**

Dear Sir/Madam:

Thank-you for your inquiry regarding the Crestmont Homeowners' Association (CHOA) annual fees.

The fiscal year of CHOA is **January 1 to December 31** of every calendar year. Fee notices will be mailed out annually and fees are levied effective **January 1** of each year. Interest charges begin accumulating on overdue accounts as of **February 1** of each calendar year at a rate of 18% per annum, calculated and compounded monthly.

**Fees for 2026 are $350.00 + GST ($367.50 including GST)** and are subject to change, in accordance with CHOA Bylaws. The buyer's initial encumbrance fee is pro-rated from possession date to year end (December 31) and is payable buy the buyer in one lump sum, upon closing. Subsequent encumbrance fees (after the buyer's first year of occupancy) must be paid in one lump sum on an annual basis.

Please complete the below portion and forward to the CHOA Administrator at admin@crestmonthall.com. Once we have replied, kindly remit the fees due to our offices.

Please note there is a **$45+GST** charge for completing this service, payable to the office either by cheque or credit card over the phone.

**CHOA Encumbrance Fees Information Request**

Law Office: _____

Contact Name: _____

Phone: _____ Email: _____

**Acting on Behalf of:** **Buyer** □ **Seller** □

**New Construction Build** □ **OR** **Re-Sale Transaction** □

Municipal Address (including Postal Code): _____

Present Owner's Name: _____

**Buyer Information (please complete in full)**

Name(s): _____

Phone: _____ Email: _____

Possession Date: _____

**To be completed by Crestmont Homeowners' Association**

**New Build:**

| | | |
|---|---|---|
| **CHOA Encumbrance Fees** | January 1st – December 31st Annual Fee:<br>**$350 + GST** | **= $367.50 Total Due Annually** |
| **Total Fees Due and Payable as of (Date):**<br>_____ | Dated From_____ to December 31<br>Number of Days: _____<br>Base Amount: $_____+ GST: $_____ | **Total Due (including GST)**<br>**= $_____**<br>**Payable to:**<br>**Crestmont Homeowners' Association** |

**Resale:**

□ **Paid in Full** for current fiscal year

□ **Overdue**; the balance owing as of today is $_____

**Total amount due upon closing: $_____**



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