



**CRESTMONT**  
Homeowners'  
Association

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**Reference: CONDOCafé Registration Instructions**

Registration is a two-step process: **Registration & Verification**

**1. Registration**

- Go to: <https://ranchogroup.securecafe.com/residentservices/rancho-condos/userlogin.aspx>
- **You cannot register on a phone, tablet, or iPad.**
- **You must register on a laptop or personal computer.** Once you have registered, you can use any of these mobile devices to sign in and use the **Online Portal**.



Condo Management Homeowner Associations Rentals Commercial Our Company Contact



**The Rancho Difference**

At Rancho, our mission is to provide exceptional customer service, to facilitate superior communication with our clients, and to leverage technology that improves our services continually.



**SERVICES**

We've been providing excellent services and building solid relationships with our clients, tenants and trades people for over 60 years and counting. Request a proposal to find out how we can help you.

Request a Proposal



**MAINTENANCE**

The care of your property is our first priority. Rancho will look after your landscaping, snow removal, and lawn maintenance to ensure your property increases in value and is well maintained for years to come.

Maintenance Request



**CONDO DOCUMENTS**

We offer immediate access to a variety of documents frequently requested by Owners, Realtors, and Lawyers. Get access to Financial Statements, Meeting Minutes, Budgets, Bylaws, Insurance Certificates, and more.

Request Documents



**ONLINE PORTAL**

Are you a board member, new owner, or existing owner who's managed by Rancho? Sign up for our property management portal to get access to your Condo Board's dashboard where you can see what's going on in your community.

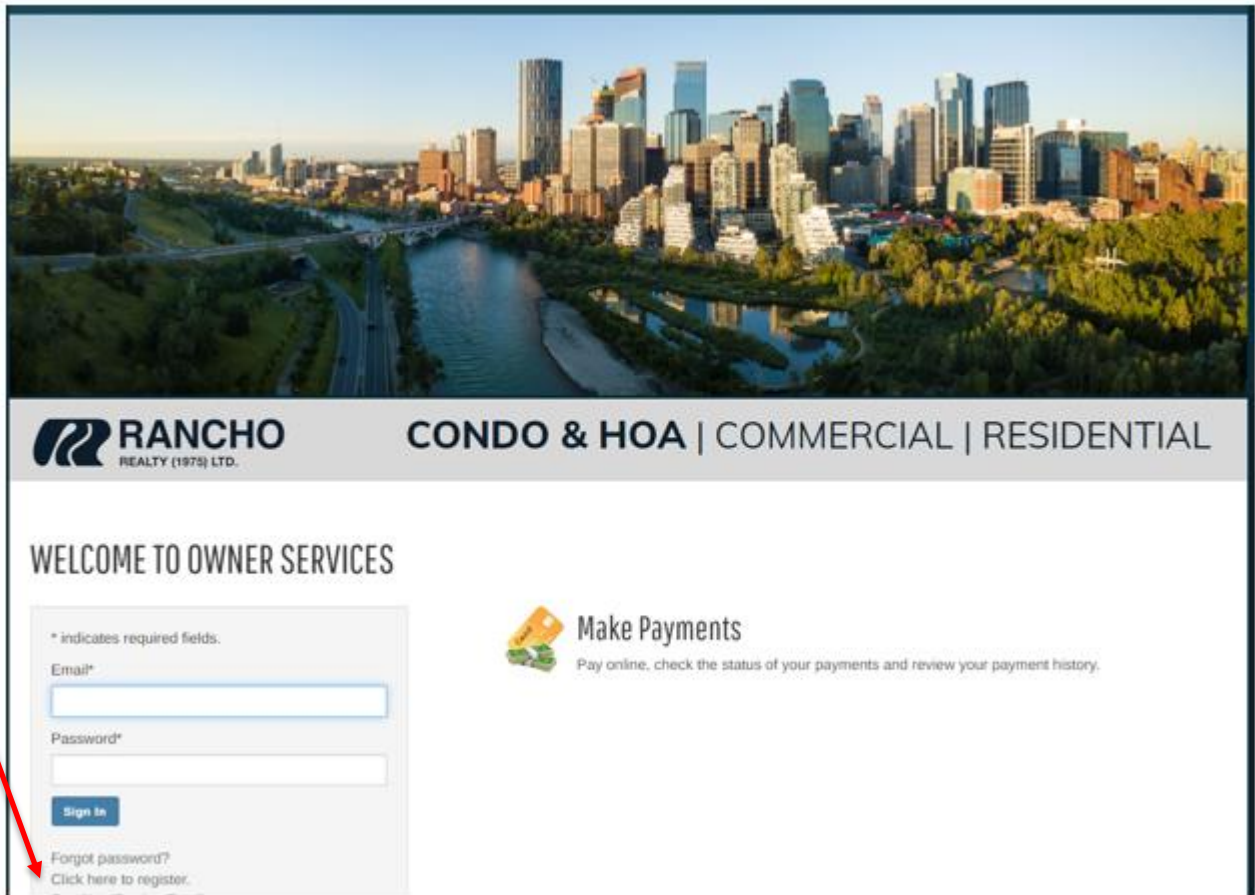
Owner Login

**CONDOCafé Registration Instructions**

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Page 2 of 3

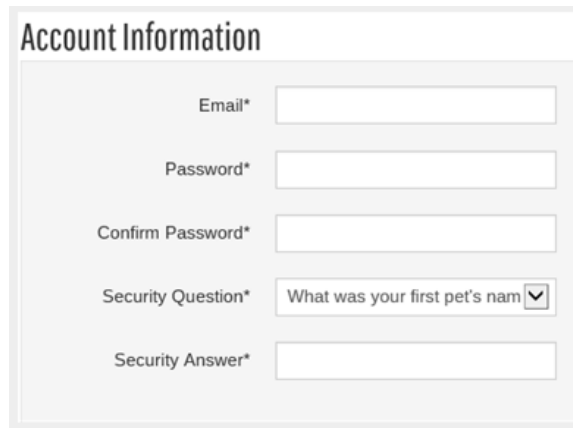
- Scroll down and select **Click here to register.**



- Insert your **First Name**, **Last Name**, and the **Registration Code** (provided to you in the letter you received from Rancho)

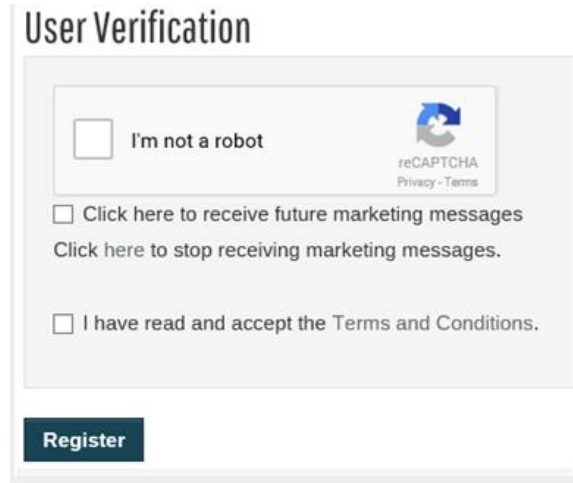
A screenshot of the 'Personal Details' registration form. It contains three input fields: 'First Name\*', 'Last Name\*', and 'Registration Code ?'. Each field has a corresponding text input box to its right.

- Add the **Email Address** (that you provided to us on the **CHOA Owner Contact Info Form**). If you want to use a different email address, please contact us to set that up before you register.
- Enter a **Password**. The validation will identify the strength of the password as it is entered.
- **Confirm Password** by entering that same password in the field below.
- Select a **Security Question**
- Select a **Security Answer**.



The screenshot shows a registration form titled "Account Information". It contains five input fields: "Email\*", "Password\*", "Confirm Password\*", "Security Question\*", and "Security Answer\*". The "Security Question\*" dropdown menu is open, showing the option "What was your first pet's name" selected.

## 2. Verification



The screenshot shows a "User Verification" form. It includes a reCAPTCHA "I'm not a robot" checkbox, a checkbox for "Click here to receive future marketing messages" with a link to stop receiving them, and a checkbox for "I have read and accept the Terms and Conditions". A "Register" button is located at the bottom.

- A confirmation will display notifying to proceed to check provided email for verification purposes.
- **Complete security CAPTCHA** to confirm you are not a robot.
- **Click on the link** to accept the terms and conditions.
- Click **Register**.
- We will send an email to you to verify that your email address is correct.
- **To activate your Owner Portal account, please access your email and click on the link provided in the email.**

**NOTE: If you do not receive the activation in your inbox within the next 10 minutes of registering, please check your SPAM folder.**